

# DISCLOSURE OF CRIMINAL HISTORY AND PROFESSIONAL INVESTIGATION



## Personal Details

Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other:
Forename(s)	
Surname	
Any previous/maiden name	
Full address & postcode	
Date of birth	
Place of birth	
Nat. Ins. No.	
Post applied for	
Date of interview	

The following information is required under the relevant Care Standards and Regulations.

Please provide full and frank responses to all questions. **A criminal record will not necessarily lead to your application being rejected.** Please note, however, that Hadrian Healthcare Ltd. are required to carry out checks on the information you provide on this form, and should it be discovered that you have provided false information this will lead to any job offer being withdrawn or your dismissal from the Company's employment.

## 1 - Disclosure of Criminal History

The post you have applied for is excluded from the provisions of the Rehabilitation of Offenders Act 1974 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. **You must therefore disclose details of all convictions, cautions and bind over orders, whether spent or not, and whether imposed when you were an adult or a juvenile.** You must also disclose details if you are currently the subject of a police investigation/proceedings which could result in a conviction, caution or bind over order.

Have you ever been convicted of or cautioned for any criminal offence, received a police caution or bind over orders?

Yes ☐ No ☐

Are you currently the subject of any police investigation and/or prosecution, in the UK or abroad?

Yes ☐ No ☐

If 'Yes', please give details below, or continue on a separate sheet.

--

*Continued overleaf*

## 2 - Disclosure of Professional/Regulatory Investigations

Are you currently the subject of any investigation or proceedings by any body having regulatory functions in relation to health/social care professionals, including such a regulatory body in another country?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you <b>EVER</b> been disqualified from the practice of a profession or required to practice it subject to specified limitations following a fitness to practice investigation by a regulatory body in the UK or another country?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes', please give details below, or continue on a separate sheet.		

## 3 - Disclosure of Unspent Criminal Convictions

Below you must disclose any conviction you have received, including convictions as a juvenile, which have not become 'spent'. You must also disclose details if you are currently the subject of a police investigation/police proceedings which could result in a conviction, caution or bind over order.					
Do you have any <b>UNSPENT</b> convictions, cautions or bind over orders?				Yes <input type="checkbox"/>	No <input type="checkbox"/>
If 'Yes', please give details below, or continue on a separate sheet.					
Date	Court	Offence	Penalty		

## 4 - Declaration

I understand that failure to disclose fully any spent criminal conviction, caution or bind over order may lead to any job offer being withdrawn, or to disciplinary action up to and including dismissal				Yes <input type="checkbox"/>	No <input type="checkbox"/>	
I have registered with the Update Service and hereby give consent for Hadrian Healthcare Ltd. to perform a check on my Disclosure & Barring status				Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Signature:		Date:				

Please return this completed form along with any other required forms or additional sheets to the home to which you are applying. If you have received this application form by email or have downloaded it from our website, please complete it, save it and return it to the relevant home's email address, as shown below:

**The Manor House Gosforth:** Greenfield Road, Brunton Park, Gosforth, Newcastle upon Tyne, NE3 5TQ.

**Email:** themanorhousegosforth@hhcare.co.uk

**The Manor House Whickham:** Banktop, Whickham, Newcastle upon Tyne, NE16 4AT.

**Email:** themanorhousewhickham@hhcare.co.uk

**Head Office:** Hadrian Healthcare Ltd., 3 Keel Row, The Watermark, Gateshead, NE11 9SZ.

**Email:** headoffice@hhcare.co.uk. **Telephone:** 0191 460 5219 **Fax:** 0191 460 5217

**Data Protection:** In order to process your application or to consider you for a placement with Hadrian Healthcare, we need to collect and process some personal data about you. We will only ask you for the information we need to be able to assess your suitability and to facilitate the application process, for example to arrange interviews or start dates. If you do not commence employment or undertake a placement with us, then your application will be deleted within one year. If you do not provide some of the information requested, we may not be able to consider your application or offer you a placement. For full details of how we use your personal data, please see our Job Applicants/Work Experience Privacy Notice which is available on request and on our website: [www.hadrianhealthcare.co.uk](http://www.hadrianhealthcare.co.uk)